Heistad opened the meeting at 8:17 a.m. Everyone introduced themselves. Student guest was welcomed.

Heistad opened a discussion on a new Capstone proposal. Heistad offered to bring to next LACC meeting examples of the work of the Capstone Coordinating Committee.

Curriculum

New Capstone proposal –
- Questions on economic aspects, theory to practice
- Swan – not a capstone class – where’s the integration of all areas?
- Capstone coordinating committee is reviewing all courses and addressing how to approach the issues
- Heistad said original Capstone was Environment, Technology, Science. New capstone was approved around 2004. Created some other opportunities, emphasis on critical thinking, synthesizes of LAC, lifelong learning, theory to practice.
- Study Abroad Office started to offer Study Abroad Capstones.
- Some folks put through new courses. People started offering capstones through existing course numbers, department heads were signing off and didn’t go through the curriculum cycle.
  - On campus ETS courses, Study Abroad ETS, online ETS, we have on-campus, study abroad and on-line capstones, many lack academic rigor – especially Study Abroad

Heistad talked about Capstone Coordinating Committee
- They are reviewing the course goals
- Goals are not measurable the way currently stated
- Committee working on a draft of smarter goals that are measurable
- Looking at assignments, rubrics, how do you measure student learning? Do a pilot and then look at it and then tweak what is necessary.

What does committee want to happen to the next LACC meeting
- Swan wants the proposal redone to show that LAC is integrated in the proposal
- Would be helpful to say which LAC areas are represented.

Email idea Heistad received for an idea of a capstone class
- Mike Prophet, Mathematics Professor
- Relationship with some local businesses, local airline carrier, 8 regional jet crafts, speech and voice recognition business
- Intends to groups of students go into the businesses, use their abilities in math and communication to help solve real problems.
- Synthesize professionalism, communications with mathematics.
- Project 1 – math case flight – goal to build a plan to create higher efficiencies, lower costs.
- Project 2 – speech and voice recognition –

b. UCC update
  - Cat 4 restatement – no curriculum changes, but moving the way it was - passed
  - Dimensions of Well-Being - passed

LAC review process discussion
  - Charge from Senate to take charge of the LAC.
  - Last HLC accreditation, LAC needed work
  - Assessment Academy -- Created a plan for assessing the core
    - 4 step
    - We’ve approved it
    - Direct assessment
    - How do we reinsert that into the LAC review process
    - In the past, process was burdensome to a few faculty and nothing really changed
    - Senate agreed to suspend SOA while new process created
    - We have to review direct assessment. Whether or not we want to simply reactivation the category reviews as they were, but we now expect SOA, or we can expect different changes.
  - 3 and 4 – have to have learning goals
  - We have to show that our undergrads are achieving the goals
  - We have to demonstrate any claims we make, institution maintains a practice of regular program review
  - Ask faculty to participate in direct assessment and shift the writing of the program review to the director and some faculty on this committee
  - Demonstrate ongoing assessment of student learning
  - Clearly stated goals, effective assessment
  - Demonstrate how we link processes assessment of student learning to resources

Heistad showed the Four Step Direct Assessment Process
  - Big question is how it’s being documented
  - Asked everyone to review the LAC assessment plan
    - That has been approved
    - The old procedures and the academic program review – we need to take best parts of all 3