

## LAC Committee Meeting Minutes

December 11, 2015

378 Rod Library

Heistad opened the meeting at 8:17 a.m.

Heistad gave a brief overview of the Capstone proposal on the table.

Discussion followed on the proposal. Heistad talked about possibility of approving as an experimental course. Can be offered 3 times and then reviewed the assessment of the course. Past history with experimental courses was a problem, but under Heistad leadership LACC has cleaned up this process.

CBA Representative – stresses on the economic forces, but syllabus doesn't show that. What are the global institutions?

SRD – moved we approve this as an experimental capstone course so they can offer 3 times and then come back with assessment and feedback.

Ryan – 2<sup>nd</sup>

Paul – make sure they want to know what we want to see

CBA Representative – wants to see quantitative data

Vote – 6 yes, No – 0, absentions – 0

Category Review – Heistad explained history. Strengths of APR – looks at entire program. Weakness of category review – limited to pieces of LAC. HLC may or may not agree with. Move towards more of a program review of the LAC. APR – confidential and Weakness – goes through a department and bor are the only ones to see it. Incredible lack of transparency. That's in place because many years ago, linguistics was offered, assumption that because program review was negative, the program was cut. Assumption that the APR was held confidential.

One of changes would be total transparency...that would be fine. Heistad brought a draft document that takes elements from APR and the category review, but not be mandated by the BOR. Changes have to go through curriculum process. Faculty member would make the proposal to the university curriculum committee.

Heistad talked thru the Draft LAC APR

- Purposes – expanded to include expectations of accreditation, 2 and 3 are taken from category review,
- Written results – APR always reviews to self-study. Do we want to use words – self-study. She proposed summary report

- External review – purpose – gives legitimacy, gives someone who thinks differently is able to give their impression . dd would like to have it. More scrutiny, provides weight.
- Program plan – work of the director alongside the LACC. Lots of consensus building in those moments.

Heistad proposed apr every six years or as mandated. Tentative apr 18-19 – gives a little bit of time to get outcomes assessments, and will get it done right before HLC (2020)

Same organization – as APR organization

Generally SOA departments are due 11/1. Heistad proposes they are all on the web, password protected so only university people can see it.

Curriculum Analysis -- consistent reporting so we have comparative data,

Faculty – fellow, institutional research, or someone, collect data on composition of LAC faculty – look at that data at a meeting and then make recommendations. Aggregate statistics – done for departments by SIS system...not positive this is available at this time.

Heistad says we will have to do a faculty survey.

Budget and finances – LACC program costs – not sure how we do it.

Summary – Heistad thinks it's important that anything that's decided includes a minority opinion, as such any member of the university who disagrees will be included.

Heistad asked for comments, ideas, feedback?

Suggestions for revisions of the document. The lac may be revised to accommodate changes to the core.

Adjourned at 9:28 p.m. LACC approved Heistad continuing to working on this project. In name of transparency, present to Senate for faculty approval. February/March ready to go next fall.