

Peer Mentor Position Description

Student Success and Retention and the Office of Undergraduate Studies are currently accepting applications from undergraduate students interested in serving as course-embedded peer mentors for first-year only (FYO) and transfer-only sections of Liberal Arts Core classes offered during the 2017-2018 academic year.

Peer Mentor Duties

- Enroll in UNIV 3186: First-Year Peer Mentoring, a 3 credit hour course that meets MWF 2:00 – 2:50 p.m.
- Attend their assigned FYO or transfer-only course each time it meets during the week.
- Attend co-curricular activities with the class (i.e., lectures, performances, CAB events).
- Hold regular office hours in Rod Library for students to assist students in meeting class requirements.
- Work closely with the faculty person teaching their designated section, providing course-related support and assistance (such as group facilitation, meetings with students, taking course attendance).
- Promote the value of a liberal arts education and the role of their assigned course within the Liberal Arts Core.
- Lead brief classroom presentations on student success topics such as time management and study skills.
- Attend peer mentor organizational meetings and workshops as required.
- Participate in assessing the effectiveness of their assigned course.

Required Qualifications

- Currently enrolled undergraduate student for the next academic year (2017-2018), with Categories 1A and 1B of the Liberal Arts Core (or equivalent) completed or in process.
- Strong communication skills (oral, written, and listening).
- Interest in and commitment to first-year student success.
- Openness to learning about academic and student support services and university policies and procedures.
- Availability to attend all class sessions of an assigned first-year course during the fall, or (in the case of those assigned to First-Year Cornerstone) for both fall and spring semesters.
- Minimum undergraduate cumulative GPA of 2.5.

Application Instructions

- Applications received by February 24, 2017 will receive full consideration.
- In order to be considered for the peer mentor position, applicants must complete and submit the full online application, available at <http://uni.edu/studentaffairs/peermentor-application>

For more information, contact Jade Horning, Student Success Coordinator at jade.horning@uni.edu.